

A G E N D A

Environment Scrutiny Committee

Date: **Friday, 23rd January, 2004**

Time: **10.00 a.m.**

Place: **Council Chamber, Brockington**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

*Paul James, Members' Services,
Brockington, 35 Hafod Road, Hereford. Tel
01432 260460*

*Fax 01432 260445 e.mail
pjames@herefordshire.gov.uk*

**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Environment Scrutiny Committee

To: Councillor J.H.R. Goodwin (Chairman)
Councillor W.L.S. Bowen (Vice-Chairman)

Councillors B.F. Ashton, P.J. Dauncey, G.W. Davis, Mrs. A.E. Gray,
K.G. Grumbley, T.W. Hunt, R. Mills and J.W. Newman

	Pages
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY)	
To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES	1 - 8
To approve and sign the Minutes of the meeting held on 21st November, 2003.	
5. HUMAN RESOURCES	9 - 14
To report on the sickness absence and other matters for the Environment Directorate.	
6. ENVIRONMENT REVENUE BUDGET MONITORING	15 - 24
To advise members of Budget Monitoring the position for the Environment Programme Area budgets for the period to 30 th November 2003. The report lists the variations against budget at this stage in the year.	
7. CAPITAL BUDGET MONITORING	25 - 30
To advise Members on the progress of the 2003/04 Capital Programme for Environment areas within the overall context of the Herefordshire Council Capital Programme.	
8. BEST VALUE REVIEWS - IMPLEMENTATION OF IMPROVEMENT PLANS	31 - 38
To report the exceptions of the programmed progress on the actions in the improvement plans resulting from the reviews of Development Control, Public Conveniences, Public Rights of Way and Highway Maintenance.	
9. MONITORING OF 2003/2004 PERFORMANCE INDICATORS - APRIL	39 - 42

2003 TO NOVEMEBR 2003

To update Members on progress made by the Environment Directorate for the eight months April to November 2003 towards achieving all of the performance indicators / targets which appear in the Council's Performance Plan.

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| 10. REVIEW OF PARKING STRATEGY | 43 - 44 |
| <p>To agree the terms of reference and membership of a working group to review the countywide car parking strategy.</p> | |
| 11. HIGHWAY MAINTENANCE | 45 - 48 |
| <p>To consider the performance of the Highway Maintenance Service since the completion of the Best Value Inspection Review in 2002.</p> | |
| 12. ENVIRONMENT SCRUTINY COMMITTEE WORK PROGRAMME 2004/5 | 49 - 50 |
| <p>To consider the work programme for the Committee and proposed terms of reference for the review of the policy on Poly tunnels. Terms of reference to follow.</p> | |

Item 12 Work Programme - Review of Polytunnels

This report was made available since the publication of the agenda and prior to the meeting.